



Georgia Association of Educators Foundation 2017 Best Practices Grant Application

The Georgia Association of Educators Foundation exists to provide enhanced educational opportunities for every student by training, developing and empowering Georgia's public school educators who are members of the Georgia Association of Educators. As part of this mission, the GAE Foundation works to enhance student achievement by providing support for innovative programs. Best Practices grants up to \$1,000 are awarded each year for best practice projects and innovative instructional techniques. So, if you have an inspiring project in mind that you believe will impact student learning and raise student achievement, the GAE Foundation wants to help you put your plan in action.

Eligibility

Members of the Georgia Association of Educators who are actively teaching in the classroom or serving in a supporting educator position (e.g. Counselor, Social Worker, Media Specialist) in a Georgia public school are eligible to apply for this grant. The GAE Foundation Best Practices Grants will be awarded according to the number of qualified applications and available funds up to \$1,000 per grant. These grants may not be used for salary, stipend or any other form of compensation in any capacity and may not be used for other costs not directly related to the project.

Requirements

- A. Please read all instructions carefully before completing this application.
- B. Complete the grant application form in its entirety. Type the application (preferred) or print legibly. Sign and date the application form.
- C. Submit a plan (typed - 12 point font or larger) describing your best practice project. The plan should include the following components:
 1. Objective of the project.
 2. Identification of how the project relates to the Georgia Performance Standards and School Improvement Plan (GPS/SIP) and how it will impact student achievement.
 3. Description of activities that will be conducted in implementation of the project.
 4. Timeline for the project.
 5. Specific line-item budget of expenditures for the project.
 6. Evaluation plan to be used to determine the impact on student learning and achievement.

D. Submit the entire packet by the deadline date of **February 1, 2017**. Incomplete grant application packets will not be eligible for consideration. Submit your application using one-sided documents. Do not staple. Application packets must be postmarked by **February 1, 2017**. Mail or deliver to:

**Georgia Association of Educators Foundation
Attn: Grant Department
100 Crescent Center Parkway
Suite 500 Tucker, Georgia 30084-7050**

Additional Requirements

Upon acceptance of the grant award the recipient agrees to:

- Implement the project in accordance with the plan submitted.
- Submit an itemized report of actual expenditures (and receipts if requested) upon completion of the project but no later than May 31, 2018. Unused grant funds must be returned to the GAE Foundation no later than May 31, 2018.
- Submit the completed evaluation report at the conclusion of the project but no later than May 31, 2018.
- Grant the GAE Foundation an interview about this project, if requested.

Special Notes

- Grant winners will be notified in May 2017.
- All application materials submitted shall be retained by the Foundation and will not be returned to the applicant.
- Grant awards will be paid directly to the award recipient or to the recipient's school system upon request.
- Grant awards are non-transferable.
- Members or relatives of the Georgia Association of Educators Foundation Board of Directors are not eligible to receive scholarships or grants awarded by the Georgia Association of Educators Foundation.
- If you have any questions regarding the grant application process, please contact the GAE Foundation at (678) 837-1100. You may email us at Foundation@gae.org.